



Date of Publication: Tuesday 5<sup>th</sup> November 2024

**To:** Cllr Christine Dubery (Chair), Cllr Allison Crisp, Cllr Alan Ottey, Cllr Louise Parrish, Cllr John Preston, Cllr Margaret Rawle, Cllr Nick Thwaites and Cllr Ann Van Praag. (Two vacancies)

## **NOTICE OF MEETING**

You are hereby summoned to the next meeting of Dulverton Town Council that will be held on Monday 11<sup>th</sup> November 2024 commencing at 7.15pm, in the Town Hall, Fore Street, Dulverton.

Paul Russell  
Town Clerk

Members are expected to come to the meeting prepared having read all relevant documents/letters/reports etc. in relation to the agenda items. **Items marked with \* are a reminder of this.** Please ensure that any further information required, concerning the agenda items, are requested from the Clerk prior to the meeting.

## **AGENDA**

- 1. DEFERMENT OF BUSINESS FOR COMMENT BY THE PUBLIC**  
(Maximum of 15 mins at the Chairman's discretion)
- 2. APOLOGIES FOR ABSENCE**  
To receive any apologies for absence and resolve to accept the reasons.
- 3. DECLARATIONS OF INTERESTS**  
Members to declare any 'Pecuniary' or 'Other' interests under the council's Code of Conduct. Members are reminded of their responsibility to register their interests with Somerset Council and to keep that register up to date.
- 4. CHAIRMAN'S ANNOUNCEMENTS**  
At the discretion of the Chairman, to adjust, as necessary, the order of agenda items to accommodate visiting members, officers or members of the public.
- 5. QUESTIONS FOR COUNTY COUNCILLORS**

**6. MINUTES**

To formally approve and adopt the minutes of the Dulverton Town Council meeting held on Monday 14<sup>th</sup> October 2024 (attached)

**7. UPDATE OF ACTION POINTS RESULTING FROM THE LAST MEETING**

**8. MONTHLY ACCOUNTS – OCTOBER 2024**

**(a) Financial Statement** – Please see the attached Financial Statement (Appendix A attached) (Resolution required). \*

**(b) Bank Reconciliations & Payments for approval** – Please see the attached Bank Reconciliation Statement (Appendix B attached) (Resolution required). \*

**10. COMMITTEES & WORKING GROUPS**

Minutes to be approved by the Committee Members and adopted as part of this meeting. Council to also consider any recommendations made therein: (Resolution required). \*

**(a) Dulverton Partnership Group Meeting** – 15<sup>th</sup> October 2024

**(b) Grounds Committee** – 17<sup>th</sup> October 2024.

**11. PLANNING**

**(a) Planning Comments** – To consider the adoption of the comments contained in Appendix C as part of this meeting. (Resolution required). \*

**(b) Local Plan Engagement Submission** – To ratify the draft submission of this early engagement activity with City, Town, and Parish Councils by Somerset Council to look to collect important information to help shape the Local Plan.

**12. SALARY INCREASE**

To note that agreement has been reached regarding the Local Government salary increase. Council is requested to ratify the implementation of the 3.67% increase and to backdate it to 1<sup>st</sup> April 2024.

**13. CORRESPONDENCE**

Please see the attached correspondence sheet.

**14. QUESTIONS FOR MEMBERS WHO HAVE ATTENDED ADDITIONAL MEETINGS**

**15. ISSUES TO BE RAISED WITH PERMISSION OF THE CHAIRMAN**