

DULVERTON FARMERS MARKET SUB COMMITTEE

MEETING HELD AT EXCHANGE COTTAGE 21st MARCH 2023 2PM

Apologies: None

Present: Alan Ottey, Liz Scofield, Christine Dubery

Matters Arising:

Stalls

A general update regarding the current situation was discussed. To date an average of 24 stalls have booked for each of the events this year. Due to various reasons the market will not include a fish stall, cheese stall and vegetable stall. Ongoing enquiries are still being made in the hope that replacements will be sourced for these within in the next month. There will be five brand new stalls with possibly a further three who are still to confirm.

RESOLVED: Prices for 2023 are agreed as follows:

- £115 for 6 if paid all in advance
- £25 if paid in advance individually
- £28 if paid on the day.

Proposed Chris Dubery, seconded by Alan Ottey and carried

Music

All agreed that efforts are made to provide live music at all of the six events. Music for five of the events has already been booked.

RESOLVED: That a maximum £200 is available to fund live music at any one event. Proposed Alan Ottey, seconded by Liz Scofield and carried.

Tables and Chairs:

The need for additional chairs was discussed and it was subsequently:

RESOLVED: To purchase 16 more chairs and two more tables. Proposed by Alan Ottey, seconded by Chris Dubery and carried.

Once purchased there will be six tables and six chairs available per stall/table. The costs are to be established. Mrs Dubery will find out from the Clerk where the existing table & chairs were purchased.

Signage :

Having agreed to review signage, Mr Ottey and Mrs Dubery examined the existing signage and reported that apart from minor repairs no new signage is required this year. Mrs Dubery agreed to speak with Kale Signs to ascertain the cost of the minor repairs needed. As these costs are likely to be minor it was agreed to proceed with the refurbishments required.

Storage:

Since the commencement of the Farmers Market, signs , flags, stands, tables, chairs, electric converters, cables etc. have been successfully stored in the rear of the toilet block. This has now become more difficult as more kit has been acquired over the years. It was agreed that an alternative solution would be to erect a store shed (which could also include flood bags if space allows). The area to the rear of the toilet block was surveyed and it was determined that a shed, 6 foot x 4 foot could be fitted into the corner. It may mean the removal one of the bike stands. Further investigations are to be undertaken, however the Committee are to ask permission from DTC in anticipation of going ahead. Mr Ottey will ask permission from the Council at the next meeting. Mrs Dubery will investigate what types of sheds are available and costings.

RESOLVED: That having approved the costs via email and obtained permission from DTC, the installation of a shed will proceed. Proposed Mr Ottey, seconded Liz Scofield

Market Assistant:

Mr Bryant has been approached and agreed to continue in the role with regards all six events to be held this year.

RESOLVED: To increase payment for Mr Bryant's services by £5.00 (£35.00 per event). Proposed by Liz Scofield, seconded by Chris Dubery and carried.

Layout:

It was agreed that the current layout of the stalls would be retained.

Visitor Welcome:

It was agreed that to welcome visitors/potential customers to the market provided a good opportunity to convey information as to future events scheduled to be held in Dulverton, as well as the distribution of leaflets. Volunteers are to be sourced to help with this.

Christine Dubery