

Minutes of Platinum Jubilee Committee Meeting held on Monday 25<sup>th</sup> April 2022 at Chris Dubery's house at 10.30 am.

Present Christine Dubery, Jennie Barker, Maggie Hounslow and Margaret Rawle

**Invitations** – On 14<sup>th</sup> April approx. 270 written Invitations were sent to all residents of the Parish 75 years old and over plus the Covid Support Group Volunteers who did so much to support the elderly and vulnerable during the Covid Shut Down months. Ann Ansell, School Secretary agreed to distribute Invitations to the Junior and Primary school children of the parish amounting to 40. Closing date for RSVP 6<sup>th</sup> May. Jenny compiled a list which the committee updated with RSVP's to date and each Member were given a copy to update as and when replies were received.

**Food** – Volunteers have been coming forward to help prepare sandwiches on the Friday morning and it is hoped that these Volunteers will help serve the teas in the afternoon. Teas to comprise of mixed sandwiches, scones and cream, cake and tea/squash. The children will be given Crown hats to wear, donated by the Food Bank, and their tea will include a decorated cup cake. Depending on numbers, thought will be given to selling cups of tea to the General picnicking public, to be determined.

**Project Plan** -Christine drew up a plan for each day. Hoping that the Marquee will arrive before the Thursday, it is then planned to set up tables, chairs, catering equipment, bunting, gazebos etc during Thursday. Volunteers will be required to help. Margaret to put the word out for Volunteers on Social Media. Access to the Youth Club has been granted for the duration for the Committee's use for eg water for the urns and storage. (Jennie to contact Nicola Smith re Water containers) Suggest Trolley be made available to transport water containers and anything heavy from the Youth Club to the Lawns. Magdalena Harding to be asked to organise the Litter pic during and after the events.

It was reported that Streamcombe Charity Trustees had awarded a Grant of £300 towards funding the Jubilee Events. Christine to chase £250 Grant promised by Exmoor Rotary Club towards the teas.

**Posters** – A poster advertising the timetable of the Friday Events and Sunday Musical Event has been done, 20 copies to be printed and displayed around the Town and 20 copies of a Poster of just the Sunday Event will be displayed over a wider area in the surrounding villages. Jenny agreed to distribute the latter.

The next meeting was fixed for Monday 9<sup>th</sup> May 2022 at 10.30 at Christine's.